MUSIC 399R Information Sheet

- Consult with your individual department advisor on specific internship requirements for your major.
  *If you are in Sound Recording or Media Music, please schedule an appointment to meet with Ron Simpson before talking with Janielle, the Music Internship advisor.
- Find an appropriate internship opportunity and have it approved by your department advisor.
- Determine the amount of credits you will be registering for.
- Register for the class. To receive credit for your internship, it must take place during the semester you register for the class.
- Fill out the paper work listed below and return to Janielle Christensen in 1132 RB before the first day of the semester. All paperwork can be found at the following website: http://webpub.byu.edu/internships-byu/ (Click on the links at the right under forms.)
  - Student Agreement
  - Experience Information Sheet
  - Master Agreement (only if there is not one on file). You can find the list of those already approved at http://saas.byu.edu/internships/ (on the main internship office page, you can click on the Experience Provider database)
- Write a one to two page paper summarizing your internship experience. (What you did, what you learned, why it was valuable to you, etc.)
- Turn in the paper by the last day of class to Janielle Christensen at 1128 RB.
- Please refer to the BYU internship website for any additional questions. The process, forms, and general information are outlined in more detail. http://webpub.byu.edu/internships-byu/

If you have any other questions or concerns, please contact Janielle Christensen, the School of Music Internship Coordinator, at 801-422-2570 or Janielle_christensen@byu.edu.